**Delay Job Offer Acceptance Email Sample**

**Subject: Appreciation for Your Patience: Acceptance of [Job Title] Position**

Dear George,

I hope this email finds you well. I am writing to express my sincere gratitude for the offer extended for the Sales Executive position at Gems Pvt. Ltd. I am deeply appreciative of your understanding and patience during this process.

After careful consideration and thorough evaluation, I am pleased to accept the offer and join the Gems Pvt. Ltd. team. I want to assure you that this delay has allowed me the necessary time to make an informed decision, ensuring my full commitment and enthusiasm for the role.

I am genuinely excited about the opportunity to contribute my skills and expertise to Gems Pvt. Ltd.. I am confident that my background in sales and an experience of more than 15 years will enable me to make significant contributions to the Sales Department and the overall success of the company.

I understand that this delay might have caused inconvenience, and I appreciate your understanding. I am ready to coordinate with you to finalize any pending formalities or paperwork to expedite the onboarding process.

Once again, thank you for your patience and for offering me this opportunity. I am eager to join the team and contribute to Gems’ continued success.

Warm Regards,

[Your Full Name]

[Your Phone Number]