**Resignation Letter to Company**

Dear [Employer],

I am writing to inform you about my resignation from the post of **[Position]** at **[Company]**. My last day at the office will be **[Date]**.

I had a great work experience at **[Company]** and have learned so much during my time here. However, I have recently accepted a new opportunity that I feel is the best fit for my career goals and personal growth.

I want to express my sincerest gratitude to you and the entire team at **[Company]** for the opportunities and support you have provided me during my time here. I am grateful for the chance to have worked with such an exceptional group of talented and dedicated individuals.

I will do everything I can to ensure a smooth transition for my replacement and will be available to answer any questions or provide assistance during the transition period.

Thank you again for everything!

Sincerely,

[Your Name]