**Business Introduction Email Example**

**Subject: Let me introduce you to Quick Focus**

Hi Samuel,

I am Patrick Stewart, the Marketing Manager of Quick Focus, a social media marketing agency. We met at the City Online Business Community’s annual event last Saturday. I must say that I really enjoyed your wonderful company that evening.

I remember you were talking something about your recent startup. If I am not wrong, it was actually a small family restaurant on Bedford Street, New York that you owned. However, you were a bit worried about the online presence and reach of your business.

So, I am actually writing this email for offering the services of my organization to you. We have been in the social media marketing business since 2015 and up to this date, we have worked with more than 200 different brands. We have helped many startups to grow and explore their target markets through careful and focused advertising.

I have attached our company’s profile with this email. Also, you can visit our website at [mention Website Link]. Feel free to contact me any time for further details or queries. I will be looking forward to your positive response.

Thanking you in anticipation.

Best Regards,

[Sender Name]

[Sender Designation]

[Sender Contact Details]