

Donation Thank You Email Template – Short Form

Subject: Thanks a lot for Your Contribution!

Dear Mr. / Mrs. [First Name of the Recipient],

Thank you very much for the donation of [Mention Amount] that you made to our foundation [Name of the Foundation] on [mention Date].

For the last two years, we are helping the young people from all over the state to learn digital skills and to make them able to earn a decent livelihood. With your valuable contribution, we will be able to arrange for the training programs for more than 500 people by the end of the next quarter.

I and my whole organization really appreciate your support for this noble cause. Therefore, we would like to thank you once again and we really hope that you will keep appreciating us every now and then.

Please find the tax donation receipt for your contribution attached to this email. Feel free to contact us any time via the given below contact details.

Stay blessed.

Sincerely,

[Sender Name]

[Sender Contact Details]